

Cottenham Community Centre 1128604

Annual accounts for the period

01 January 2021 to 31 December 2021

Section A St	tatement	of financial	activities	(SoFA)	
	Guidance	Unrestricted funds £	Restricted income funds	Total funds £	Prior year funds £
Incoming resources (Note 3) Income and endowments from:		F01	F02	F04	F05
Donations and legacies ^A Charitable activities ^B Other trading activities Investments Other (Government Support - COVID-19) Total Resources expended (Note 6) Expenditure on: Raising funds Charitable activities Total	\$01 \$02 \$03 \$04 \$06 \$07 \$08 \$09 \$12	1,561 47,680 7,951 18 32,941 90,151 2,970 81,111 84,081	- - - - -	1,561 47,680 7,951 18 32,941 90,151 2,970 81,111 84,081	993 37,461 6,514 25 31,573 76,566 1,591 81,867 83,458
Net income/(expenditure) Transfers between funds Net movement in funds	\$15 \$17 \$20	6,070 - 6,070	- -	6,070 - 6,070	
Reconciliation of funds: Total funds brought forward Total funds carried forward	S21 S22	42,925 £48,995	- £0	42,925 £48,995	49,817 £42,925

SoFA Note A. Membership at the end of 2021 totalled 62 (individual, youth, senior, family and group/corporate members).

SoFA Note B. No revenue grant funding was received during the year.

	Guidance	Unrestricted funds £	Restricted income funds	Total this year	Total last year
Fixed assets		F01	F02	F04	F05
Tangible assets (Note 14)	B02	13,226	-	13,226	12,185
Total fixed assets	B05	13,226	-	13,226	12,185
Current assets					
Stocks (Note 18)	B06	341	-	341	447
Debtors (Note 19)	B07	1,130	-	1,130	1,147
Cash at bank and in hand (Note 24)	B09	38,066	-	38,066	34,043
Total current assets	B10	39,537	-	39,537	35,637
Creditors: amounts due within 1 year (Note 20)	B11	3,768	-	3,768	4,897
Net current assets/(liabilities)	B12	35,769	-	35,769	30,740
Total assets less current liabilities	B13	48,995	-	48,995	42,925
Creditors: amounts due after 1 year (Note 20)	B14	-	-	-	-
Provisions for liabilities	B15	-	-	-	-
Total net assets or liabilities	B16	48,995	-	48,995	42,925
Funds of the Charity					
Restricted income funds (Note 27)	B18		-	-	-
Unrestricted funds	B19	48,995		48,995	42,925
Total funds	B21	£48,995	£0	£48,995	£42,925

Signed on behalf of all the trustees

Signature	Signature Name	
	Steven Poole, Treasurer	20-Apr-22
	Richard Gymer, Chair	20-Apr-22

Section C	Notes to the	account	S			
Note 3	Analysis of income		Unrestricted funds	Restricted income funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts Gift Aid Membership subscriptions	Total	524 - 1,037 1,561	- - - -	524 - 1,037 1,561	104 187 702 993
Charitable activities:	Coffee Shop & Catering Facility Hire Capital Grants	Total	40,777 4,703 2,200 47,680	- - - -	40,777 4,703 2,200 47,680	29,335 8,126 - 37,461
Other trading activities:	Sales Commissions Licence Fee Fund Raising Community Cinema	Total	227 1,500 4,812 1,412 7,951	- - - - -	227 1,500 4,812 1,412 7,951	129 2,600 1,535 2,250 6,514
Income from investments:	Interest income	Total	18 18	- -	18 18	25 25

32,941

32,941

£90,151

Total

32,941

32,941

£90,151

£0

31,573

31,573

£76,566

Government Support - COVID-19

Other:

TOTAL INCOME

Section C Notes to the accounts (cont)

Note 6	Analysis of expenditure				
		Unrestricted	Restricted		
		funds	income funds	Total funds	Prior year
				£	£
Expenditure on	Staging fundraising events	1,180	-	1,180	1,363
raising funds:	Advertising, marketing, direct mail, publicity	1501	-	1,501	83
	Other trading activities	289	-	289	145
	Total expenditure on raising funds	2,970	-	2,970	1,591
Expenditure on	Staff costs	45,648	-	45,648	46,048
charitable activities	Food, drink & consumables	12,132	-	12,132	9,983
	Cleaning & waste	4,535	-	4,535	5,700
	Utilities	5,571	-	5,571	5,525
	Insurance	2,338	-	2,338	2,318
	Building Upgrade	1,643	-	1,643	-
	Maintenance	6,143	-	6,143	5,443
	Other ^A	1,027	-	1,027	4,543
	Depreciation	2,074	-	2,074	2,307
	Total expenditure on charitable activities	81,111	-	81,111	81,867
TOTAL EXPENDITUR	E	£84,081	£0	£84,081	£83,458

Note A. Other comprises the following groups, each with expenditure of less than £500:

- Coffee Shop (non-food, non-consumables)
- Training
- Memberships
- Licensing
- Website, Stationary + Postage

Section C Notes to the accounts (cont) Note 11 **Paid employees** 11.1 Staff Costs This year Last year £ £ Salaries and wages 47,180 47,243 Pension costs (defined contribution scheme) 1,217 1,135 Other employee benefits **Total staff costs** 48,315 48,460 Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell

within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

Nil

11.2 Average head count in the year, full-time equivalents		This year Number	Last year Number
The mante of the chester to subtable the consideration	Coffee Shop	1.8	1.8
The parts of the charity in which the employees work	Community Centre	0.2	0.2
WOIK	Total	2	2

Notes to the accounts (cont)

Note 14

Tangible fixed assets

14.1 Cost or valuation

	Land & Buildings	Furniture	Kitchen Equipment	Heat & Cool Equipment	Audio, Visual & Computer Equipment	Total
	£	£	£	£	£	£
At beginning of the year	-	13,857	19,622	7,533	4,652	45,664
Additions	-	-	920	1,903	292	3,115
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	- 300	- 300
Transfers		-	-	-	-	-
At end of the year	-	13,857	20,542	9,436	4,644	48,479

14.2 Depreciation and impairments

Basis	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")				
Rate	NA	8 Years	6 Years	7 Years	7 Years	
At beginning of the year	-	9,594	13,372	6,223	4,290	33,479
Disposals	-	-	-		300	- 300
Depreciation	-	642	805	534	93	2,074
Impairment	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
At end of the year	-	10,236	14,177	6,757	4,083	35,253

14.3 Net book value

At beginning of the year
At the end of the year

-	4,263	6,250	1,310	362	12,185
£0	£3,621	£6,365	£2,679	£561	£13,226

Notes to the accounts (cont)

Note 19	Debtors and	prepayments
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19.1 Analysis of debtors	This year	Last year
	£	£
Facility Hire	724	170
Other debtors (CVS catering, Amazon refund, glass loan)	406	977
Prepayments and accrued income	-	-
Other debtors		
Tot	1,130	1,147

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

		This year	Last year		
		£	£		
Trade debtors		-	-		
Prepayments and accrued income		-	-		
Other debtors	_	-	-		
	Total	-	-		

Notes to the accounts (cont)

Note 20 Creditors and accruals

20.1 Analysis of creditors

	Amounts falling due within		Amounts falling due after		
	one year		more than	one year	
	This year	Last year	This year	Last year	
	£	£	£	£	
Accruals for grants payable	-	-	-	-	
Bank loans and overdrafts	-	-	-	-	
Energy Utilitities (TE, ESPO)	715	-	-	-	
Water Utilities (Cambridge Water, Wave)	-	181	-	-	
Licence Fee (deferred income, period 01-Jan to 31-Mar)	750 650		-	-	
The People's Pension	240	229	-	-	
Damage Deposits held	600	-	-	-	
Centre for Computing History	-	100	-	-	
Energy Utilities (TGP)	-	121	-	-	
Barkers Bakery	-	10	-	-	
Accruals and deferred income	-	-	-	-	
Staff Holiday Carry-Over into 2021, 5 days	-	914	-	-	
Taxation and social security (HMRC VAT)	1,463	2,692	-	-	
Total	3,768	4,897	-	-	

Notes to the accounts (cont)

Note 24	Cach at bank and an hand
Note 24	Cash at bank and on hand

		This year	Last year
		£	£
Short term cash investments (less than 3 months maturity date)		-	-
Short term deposits		-	-
Cash at bank and on hand		38,066	34,043
Other	_	-	-
	Total	38,066	34,043

Bank Reconcilliation

Bank Reconcilliation		
	This	year
	f	
Opening Balance	33,930	
VAT held at Opening (includes COVID-deferred payment from April 2020)	- 2,692	
Receipts	90,151	
Payments		85,121
VAT held at Closing		- 1,463
Closing Balance		37,731
Total	121,389	121,389
Closing Balance as above		37,731
Closing Balance per Bank Statements		37,726
Difference		5
Difference made up of:		
Late collection of December pension payment	- 240	
Late receipt of refund & hire donation	109	
Damage deposits held	- 600	
Outstanding cash & cheque to Bank	736	
Total		5

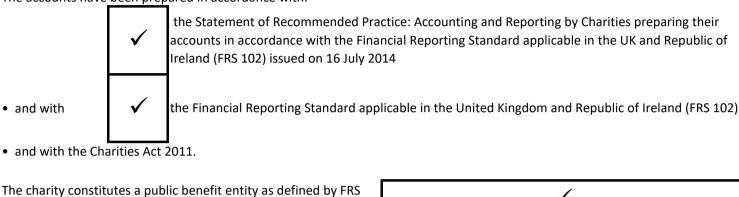
Notes to the accounts (cont)

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:



Incoming resources are grouped into the following recommended categories:

Donations and legacies: Memberships, donations.

Charitable activities: Coffee Shop & catering, facility hire, capital grants.

Other trading activities: Sales commissions, licence fees, fundraising events, community cinema.

Resources expended are grouped into the following recommended categories:

Raising funds: Marketing & promotion, items for resale, community cinema.

Charitable activities: Staff, food & drink, cleaning, waste, utilities, insurance, maintenance, training, administration, renovations, depreciation.

1.2 Going concern

102.

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not applicable			
Not applicable			
Not applicable			

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

Yes	√
No	

Please disclose:

(i) the nature of the change in accounting policy;	Not applicable
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	
1.4 Changes to accounting estimates No changes to accounting estimates have occurred in the reporting Yes No Please disclose:	period (3.46 FRS 102 SORP).
(i) the nature of any changes;	Not applicable
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	
1.5 Material prior year errors No material prior year error have been identified in the reporting p Yes No Please disclose:	eriod (3.47 FRS 102 SORP).
(i) the nature of the prior period error;	Not applicable
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

Notes to the accounts (cont)

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- · it is more likely than not that the trustees will receive the resources; and
- · the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Government grants

The charity has received government grants in the reporting period.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Donated services and facilities

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

Support costs The charity has incurred expenditure on support costs.

Yes	No	Ν
✓		
Yes	No	Ν
✓		
Yes	No	N
✓		
Yes	No	Ν
Yes	No	Ν
Yes	No	Ν
Yes	No	N
Yes ✓ Yes	No No	N
✓		
✓		
Yes	No	N
Yes	No	N
Yes Yes	No No	
Yes Yes	No No	

Yes	No	N/a
✓		
Yes	No	N/a
✓		
Yes	No	N/a
Yes	No	N/a
Yes	No	N/a

No

N/a

				✓
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the	Yes	No	N/a
	trustees' annual report.	✓		
Income from interest,	This is included in the accounts when receipt is probable and the amount receivable can be	Yes	No	N/a
royalties and dividends	measured reliably.	✓		
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes	No	N/a
Subscriptions	Legacies.	✓		
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from	Yes	No	N/a
	charitable activities.			✓
Settlement of insurance	Insurance claims are only included in the SoFA when the general income recognition criteria are	Yes	No	N/a
claims	met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.			✓
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain	Yes	No	N/a
	or loss resulting from revaluing investments to market value at the end of the year.			✓
2.3 EXPENDITURE AN	ID LIABILITIES			
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive	Yes	No	N/a
	obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	✓		
Governance and support	Support costs have been allocated between governance costs and other support. Governance	Yes	No	N/a
costs	costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	✓		
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per	Yes	No	N/a
	capita, staff costs by the time spent and other costs by their usage.	✓		
Grants with performance	Where the charity gives a grant with conditions for its payment being a specific level of service	Yes	No	N/a
conditions	or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.			✓
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
performance conditions	realistically avoid the commitment, a hability for the fail failing obligation must be recognised.			✓
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
		✓		
Deferred income	No material item of deferred income has been included in the accounts.	Yes	No	N/a
		✓		
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
		✓		
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
		✓		
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a
2 4 ACCETC		✓		
2.4 ASSETS Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £100.			
-,	They are valued at cost.	Yes	No	N/a
	The depreciation rates and methods used are disclosed in note 14.	<u> </u>		
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical	Yes	No	N/a
	substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5		✓	

	They are valued at cost.	Yes	No	N/a
				✓
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific,	Yes	No	N/a
	technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note NA.		✓	
		Yes	No	N/a
	They are valued at cost.			✓
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at			
	initially at cost and subsequently at fair value (their market value) at the year end. The same	Yes	No	N/a
	treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.			✓
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity	Yes	No	N/a
	date of less than 1 year are treated as current asset investments			✓
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable	Yes	No	N/a
	value.			✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on	Yes	No	N/a
	the service potential provided by items of stock.	✓		
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes	No	N/a
		✓		
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement	Yes	No	N/a
	amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	✓		
Current asset investments	The charity has has investments which it holds for resale or pending their sale and cash and cash	Yes	No	N/a
	equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term			
	cash commitments as they fall due.			✓
		Yes	No	N/a
	They are valued at fair value except where they qualify as basic financial instruments.			✓
POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE				

ABOVE